A&S Council Notes

Wednesday, Sept. 4, 2019

3:30pm Drake Room, Olmsted

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Attending: Horst, Carlson, Rosburg, Huey, Cardwell, Vitha, Allen, McCrickerd, Falter, Ross, Cravero

Call to Order

Introduction of Council members

Report from Dean Gesine Gerhard

Associate Dean Maria Bohorquez

* No report for this meeting

Approval of Minutes

May 6, 2019 meeting

* + Approved unanimously

Old business

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New business

Review operational procedures and responsibilities of Council

* Reviewed the Faculty Handbook’s charges
* Per the Handbook, after 3 absences, review will be completed by A&S Cabinet for removal.
  + Will be taking more notes of who is here; communicate if you aren’t able to attend
  + Important for everyone to be here for votes and discussion
* Curriculum proposals are the main charge, but will be reviewing program changes and college initiatives
* Curriculum Committee looks at new courses, course changes, makes recommendations for A&S to review; don’t look at AOI designations. Assume that everyone has read the material already.
* Academic Integrity-Hasn’t had to meet in several years
* Technology Committee-wanting to work on how to use technology better and work better on campus.
* Diversity Committee-Yasmina not in attendance; will give her charge next meeting

-Will be making sure that documents get out earlier than the required week before so the committee has time to review the documents.

-Would like to stick to the agenda; add a misc. section at the end so we get through everything that needs to be reviewed.

-Comment: Adding questions of the Dean at this time to the agenda rather than just about her report. Keep the Dean’s report shorter; to give more time for questions. Keep in communication about what things may take longer than usual to discuss.

-Keep in contact with Ann about adding things to the agenda

Adjournment